



# CASTLEBERRY FAIRS & FESTIVALS

# 2024

## 2024 Arts & Craft Show Application

Please fill-out, sign, return entire page and make checks payable to:

**Castleberry Fairs & Festivals**

**110 North Pembroke Road**

**Pembroke NH 03275**

Phone: 603-332-2616 Email: info@castleberryfairs.com

**Please Print Neatly or Type:**

Name \_\_\_\_\_

Business Name (If different from above) \_\_\_\_\_

Address \_\_\_\_\_

City / Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Business or Home Phone \_\_\_\_\_

Website \_\_\_\_\_ E-Mail \_\_\_\_\_

MA Tax ID # \_\_\_\_\_ VT Tax ID # \_\_\_\_\_ (No Sales Tax in NH)

**Do you use a generator? Yes \_\_\_\_\_ No \_\_\_\_\_** Generators are allowed at most outdoor shows but require special placement. All generators must be safe, quiet and not interfere with traffic flow, fellow exhibitors or the public enjoyment of the show.

**Art/Craft Category. Please choose only 1 Primary Category for our Online Directory**

- Art (Includes Acrylic, Oil, Watercolor)  Accessories  Aroma-therapy  Author  Baskets  Calligraphy  Candles  Ceramic
- Clay  Clothing: Adult  / Children's  Country Wood  Decorative Painting  Digital Media  Dolls  Doll Clothes  Fabric
- Fiber  Flags  Fleece  Floral  Folk Art  Fragrance  Furniture  Glass  Jewelry  Lamps  Leather  Metal
- Mixed Media  Music  Ornaments  Paper  Personal Care  Pet Products  Photography  Pottery  Puzzles  Quilts  Resin
- Sculpture  Shell Craft  Slate  Soft Sculpture  Specialty Food  Stone  Toys  Vintage Chic  Wood  Other

Detailed Description of All Items \_\_\_\_\_

**Do you offer Samples? Yes \_\_\_\_\_ No \_\_\_\_\_** Food Vendors must obtain any required Health Permits.

ServSafe Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Allergen Awareness Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

**Do you demonstrate your Art/Craft? Yes \_\_\_\_\_ No \_\_\_\_\_** To encourage Demonstrations we often provide additional space if available.

**If the Show you are applying for is full, do you wish to be placed on the Wait List? Yes \_\_\_ No \_\_\_** No Deposit is required for the Wait List.

**Special Requests** Please write here: \_\_\_\_\_

We will make every attempt to accommodate **Special Requests**. However, please be aware **Special Requests** are not guaranteed.

Method of Payment: Check / Money Order / Master Card / Visa / AMEX / Discover/ Debit **No Post Dated Checks**  
Deposits will be charged upon Acceptance. Balances will be charged to this Credit / Debit Card no sooner than 45 days prior to each Show.

**\*If you are applying for only one show, the Required Deposit is \$100.00.**

Card Number:     -     -     -     Exp. Date \_\_\_\_\_ CVV Code \_\_\_\_\_

Print Card Holder Name: \_\_\_\_\_ Zip Code for Credit Card Billing \_\_\_\_\_

Signature (for Credit / Debit Card use) \_\_\_\_\_ Date \_\_\_\_\_

By signing this form, you authorize Castleberry Fairs & Festivals to charge this card for show deposits upon and balances prior to each show.

**Acceptance of Show Rules and General Release** – I/We the Applicant(s) have read and agree to abide by all Castleberry Fairs & Festivals 2024 Show Rules & Regulations. I/We understand that failure to abide by said rules may cause forfeit of future shows and fees. I/We agree to assume full responsibility for our conduct and for all property I/We will bring on the premises. I/We will hold neither the producers of these events (Christopher or Teresa Mullen or Castleberry Fairs & Festivals, or any agents thereof) nor the owners or managers of the show sites responsible for any loss or damages to any person, matter or thing resulting neither from storm, wind or water or other Acts of God, nor from fire, sale of property, strikes or lockouts, change of name, change of venue or for any injury, loss or theft by any reason whatsoever. I/We understand that Wi-Fi / cellular service is never guaranteed. I/We understand that in the event the show is cancelled or closed early due the weather, mandate, strike, or lockout no refunds will be given. I/We understand and agree that my/our Name(s) and or Business Name(s) and or Website(s) Email Address and any photos, video, item description and prices may be used for promotional and/or informational purposes.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**1. March 16 & 17 (Indoor) Wilmington, MA**

Location: Shriner's Auditorium **Deposit \$50.00**  
 10'x6' \$350.00  15'x6' \$425.00  20'x6' \$525.00   
 10'x10' \$425.00  15'x10' \$525.00  20'x10' \$625.00   
 Guaranteed Corner \$50.00  Free Dry RV Parking   
 Electricity 500 watts \$75.00  up to 1000 watts \$125.00

**2. April 6 & 7 (Indoor) Concord, NH**

Location: Everett Arena **Deposit \$50.00**  
 10'x6' \$325.00  15'x6' \$425.00  20'x6' \$525.00   
 10'x10' \$425.00  15'x10' \$525.00  20'x10' 625.00   
 Guaranteed Corner \$50.00  Free Dry RV Parking   
 Electricity 500 watts \$75.00

**3. May 11 & 12 (Outdoor) Hampton Falls, NH**

Location: Town Common **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**4. May 25, 26 & 27 (Outdoor) Meredith, NH**

Location: Mill Falls Marketplace **Deposit \$50.00**  
 10'x10' \$425.00  15'x10' \$600.00  20'x10' \$775.00

**5. June 29 & 30 (Outdoor) Hampton Falls, NH**

Location: Town Common **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**6. July 6 & 7 (Outdoor) Chatham, MA**

Location: Community Center Lawn **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**7. July 13 & 14 (Outdoor) Sandwich, MA**

Location: Community Center Lawn **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**8. July 27 & 28 (Outdoor) Brewster, MA**

Location: Drummer Boy Park **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**9. August 3 & 4 (Outdoor) Chatham, MA**

Location: Community Center Lawn **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**10. August 10 & 11 (Outdoor) Orleans, MA**

Location: Community Center Lawn **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**11. August 17 & 18 (Outdoor) Gloucester, MA**

Location: Stage Fort Park **Deposit \$50.00**  
 10'x10' \$525.00  15'x10' \$700.00  20'x10' \$875.00   
 Dry: RV Parking  OR Tent Camping  Guaranteed Corner \$50.00

**12. August 24 & 25 (Outdoor) Brewster, MA**

Location: Drummer Boy Park **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**13. Aug. 31 & Sept. 1 (Outdoor) S. Yarmouth, MA**

Location: John Simpkins Field **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00   
 Free Dry RV Parking

**14. September 7 & 8 (Outdoor)**

Location: TBD

Contract Pending

**15. September 14 & 15 (Outdoor) Hampton Falls, NH**

Location: Town Common **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**16. October 5 & 6 (Outdoor) Meredith, NH**

Location: Mill Falls Marketplace **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**17. October 12 & 13 (Outdoor) Hampton Falls, NH**

Location: Town Common **Deposit \$50.00**  
 10'x10' \$285.00  15'x10' \$385.00  20'x10' \$485.00

**18. October 18, 19 & 20 (Indoor) Essex Junction, VT**

Location: Champlain Valley Expo **Deposit \$50.00**  
 10'x6' \$525.00  15'x6' \$675.00  20'x6' \$800.00   
 10'x10' \$625.00  15'x10' \$825.00  20'x10' \$1000.00

**Check this box if you will Demonstrate (how you make) your Art / Craft and we will increase your booth size at no additional cost.**

Guaranteed Corner \$50.00  Free Dry RV Parking

Free Basic Electricity up to 10 amps

Additional Power (pre-order only) \$150.00

**19. October 26 & 27 (Indoor) Wilmington, MA**

Location: Shriner's Auditorium **Deposit \$50.00**  
 10'x6' \$425.00  15'x6' \$525.00  20'x6' \$625.00

10'x10' \$525.00  15'x10' \$675.00  20'x10' \$825.00

Guaranteed Corner \$50.00  Free Dry RV Parking

Electricity up to 500 watts \$75.00  up to 1000 watts \$125.00

**20. November 2 & 3 (Indoor)**

Location: TBD

Contract Pending

**21. November 15, 16 & 17 (Indoor) Topsfield, MA**

Location: Arena Fairgrounds **Deposit \$50.00**  
 10'x6' \$525.00  15'x6' \$675.00  20'x6' \$825.00

10'x10' \$625.00  15'x10' \$850.00  20'x10' \$1075.00

Electricity up to 500 watts \$100.00  up to 1000 watts \$200.00

Guaranteed Corner \$50.00  Free Dry RV Parking

**22. Nov. 29, 30 & Dec. 1 (Indoor) Wilmington, MA**

Location: Shriner's Auditorium **Deposit \$50.00**  
 10'x6' \$525.00  15'x6' \$675.00  20'x6' \$825.00

10'x10' \$625.00  15'x10' \$850.00  20'x10' \$1075.00

Electricity up to 500 watts \$100.00  up to 1000 watts \$200.00

Guaranteed Corner \$50.00  Free Dry RV Parking

**23. December 7 & 8 (Indoor)**

Location: TBD

Contract Pending

**Guaranteed Corners:** Are available at some Shows for an additional \$50.00 fee.

If a Guaranteed Corner is unavailable for the Show(s) do you wish to rescind this application? Yes \_\_\_\_\_ No \_\_\_\_\_

**Waiting List:** If the Show you are applying for is full, do you wish to be placed on the Wait List? Yes \_\_\_\_\_ No \_\_\_\_\_

No Deposit is required for the Waiting List. If we have a cancellation for the Show, we will attempt to fill the space from our Waiting List.

# CASTLEBERRY FAIRS & FESTIVALS

## 2024 Show Rules & Regulations



### **Artists, Crafters, Authors, Musicians & Specialty Food Makers:**

All are invited to apply. Please read carefully.

To keep a well-balanced show, we strictly limit the number of Exhibitors per category.

**Jurying:** New applicants must submit 3 images of their work. We can also jury via images on your website.

Exhibitors are permitted to sell their own creations only. No sales representatives.

Only top quality, made in USA items may be sold. All work must be made by the Seller.

**No Buy-Resell, No Imports, No Sales Reps., No Supplies, No “Seconds” or “Clearance” Items,**

**No Sublimation Printing on Blanks.**

When in question, an exhibitor may be required to submit copies of orders from material suppliers.

### **Specialty Food Applicants:**

All Specialty Foods MUST be made by the seller.

All Health Codes apply. All licenses and food vendor permits must be displayed & obtained at your own expense.

Remit with Application proof that the food you are selling or sampling is made in an inspected facility along with ServSafe Certification (or equivalent) Allergen Awareness and a Certificate of Liability Insurance

### **All Applicants:**

1. Applicants selling consumable items (products “used up” such as Food, Personal Care Items, Candles, etc) must provide a Certificate of Liability listing Castleberry Fairs & Festivals as Additional Insured.
2. All exhibitors are responsible for collecting and remitting all taxes.
3. Once accepted you may not add any products to your booth without prior consent.
4. No calling out or hawking allowed.
5. All exhibitors shall be responsible for delivery, set up and removal of their own display and materials.
6. All tables must be covered to the floor on all sides with no visible boxes, back stock, dollies, etc.
7. Displays must be kept neat and professional.
8. All outdoor booths require your own flame retardant, wind and rain resistant tent or canopy with sidewalls.
9. All outdoor booths require your own stakes and weights to secure your canopy and display. (Min. 40lbs per leg)
10. No attachments to any walls of any facility. No staking into the pavement.
11. Trash - A dumpster is available at all outdoor locations. Condense all trash. Do not put trash in the barrels.
12. Display must be contained within your own booth space with no signage, chairs or racks or product in the aisle.
13. No exhibitor may sublet or share booth space.
14. No open flames at any show.
15. All items must be priced.
16. All booths must remain intact until the show closing.
17. All booths and materials must be removed within 4 hours of show closing on the final day of the event.
18. All booths must be secured and covered during closed hours.
19. All extension cords must be heavy duty 3 prong, with ground fault surge protectors.
20. Exhibitors who sell **exclusively off the aisle at indoor shows** MUST pull in their display 1 foot on all aisle sides.
21. Smoking is not allowed in your booth, on the show grounds or outside public entrance.
22. Set-up: Anyone not registered **60 minutes prior to** show opening may lose space, without refund.
23. We reserve the right to **OPEN any show 30 minutes prior** to posted times.
24. We reserve the right to remove any offensive or non-juried product.
25. All vehicles must move to the designated parking area after unloading. **Vehicles may be towed at the owner’s expense.**
26. Orders received at a show or via any Castleberry Fairs affiliated website or directory must be filled in a timely manner.
27. A \$100.00 Fee will be assessed to any check returned for insufficient funds.
28. Failure to leave your area clean will result in an assessed clean up fee of \$100.00 and possible expulsion from future shows.
29. All Shows are held Rain, Snow or Shine. *In extreme cases show & set up hours are subject to change due to the weather.*
30. Pets are not allowed at indoor shows, non-nuisance pets on a leash are welcome at outdoor shows.
31. All Exhibitors must follow policies at various show venues regarding fire lanes, masks, parking, plastic bags, outside food, etc.
32. If for any reason you are unable to make it to a show it is your responsibility to inform us ASAP by calling **603-332-2616**.
33. Access to Wi-Fi / cellular service is never guaranteed.
34. Cancellation Policy: All cancellations must be in writing. Show deposits and fees are not refundable.

*We may, at our discretion, transfer show fees (less deposit) to another show within the same year, provided we are able to fill the booth.*

**Failure to comply with all Rules and Regulations may result in removal and forfeit of future shows.**

**• ABSOLUTELY NO IMPORTS or BUY & RE-SELL ALLOWED •**