



CASTLEBERRY FAIRS & FESTIVALS

110 North Pembroke Road, Pembroke, NH 03275

Phone 603-332-2616 www.castleberryfairs.com / info@castleberryfairs.com

2024 Food Vendor Application

This Application is for Food Vendors who cook or prepare food to be consumed on site.

Name _____

Business Name _____ Email _____

Street _____ City _____ State _____ Zip _____

Business Phone _____ Cell Phone _____

MA Meals Tax # _____ NH Meals Tax # _____

ServSafe Certificate # _____ Exp. Date _____

Allergen Awareness Certificate # _____ Exp. Date _____

Menu Items: *(Please enclose a copy of your proposed Menu)*

All Menus are subject to approval. Food Vendors may sell only those items for which they are accepted.

Booth Information: Tent Size _____ Food Trailer Size _____ Cargo Trailer Size _____

Vehicle Description: Make _____ Model _____ Color _____

Vehicle Plate Number/s _____ **Trailer Plate Number** _____

Do you use a generator? Yes _____ No _____

Do you use propane tanks? Yes ___ No ___ **How many** _____ **Size?** _____ *Tanks must have current tag.*

F 1.) July 13 & 14, 2024 ... Henry T. Wing School, 33 Water Street, Sandwich, MA

Set up Hours: 7/12: 3pm to 8pm & 7/13: 7am to 9am

Show Hours: Sunday 10am to 5pm / Sunday 10am to 4pm

Note: There is NO additional Health Permit fee for this event.

\$100.00 Deposit

12' x 12' - \$325.00 24'x12'- \$425.00 Free Dry RV Parking

F 2.) August 17 & 18, 2024 ... Stage Fort Park, Hough Avenue, Gloucester, MA

Set up Hours: 8/16: 2pm to 8pm & 8/17: 6am to 8am

Show Hours: Saturday 9am to 6pm / Sunday 9am to 5pm

Note: There IS AN additional Health Permit fee for this event.

\$100.00 Deposit

12' x 12' - \$800.00 18' x 12' - \$900.00 24'x12'- \$1000.00 Free Dry RV Parking

F 3.) August 31 & Sept. 1, 2024 ... John Simkins Field, 1153 Route 28, Yarmouth, MA

Set up Hours: 8/30: 3pm to 8pm & 8/31: 6am to 9am

Show Hours: Saturday 10am to 5pm / Sunday 10am-4pm

Note: There IS AN additional Health Permit fee for this event.

\$100.00 Deposit

12' x 12' - \$325.00 24'x12'- \$425.00 Free Dry RV Parking

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Food Vendor Rules & Regulations

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Failure to comply with all Rules and Regulations may result in removal and forfeit of future shows.

- All Food Vendors must provide a Certificate of Liability listing **Castleberry Fairs & Festivals** as an Additional Insured.
- Once accepted, you may not add any products to your menu without prior consent.
- All Food Vendors must comply with Fire Codes and Health Department Rules and Regulations.
- All Licenses and Food Vendor Permits must be displayed & obtained at your own expense.
- Area must be kept clean & professional.
- All Food Vendors must bring two trash barrels, one for their own use and one outside their booth for public use.
- All Food Vendors must keep their trash barrels from overflowing.
- Condense all rubbish and bring it to the dumpster. Do not put your trash in public trash barrels.

Failure to leave your area clean will result in an assessed Clean up Fee of \$200.00.

- Electrical cords must be ground fault and covered.
All generators must be safe, quiet and not interfere with traffic flow or fellow exhibitors or the public enjoyment of the show.
- All vehicles must be moved to Designated Parking Area after unloading and prior to set-up.
- Booth must remain intact until show closing.
- Any booth with an open flame must have sufficient, unexpired fire extinguishers.
- All Food Vendors are responsible for the conduct of yourself and your staff and your helpers.
- Smoking is not allowed in your booth, on the show grounds or outside the public entrance.
- All Food Vendors are responsible for their own insurance and taxes.
- **If for any reason you are unable to make it to a Show you must call: 603-332-2616.**
If the Show is in progress and no one is available, leave a message.
- A \$100.00 Fee will be assessed to any check returned for insufficient funds.
- All Shows are held Rain, Snow or Shine. *In extreme cases show hours and set up hours are subject to change due to weather.*
- Pets are not allowed in Food Vendor Booths.
- All Food Vendors, staff and helpers must follow local policies regarding fire lanes, masks, plastic bags, single use bottles, etc.
- A Deposit is a commitment to a Show and is **NOT REFUNDABLE.**

Liability: Applicant exhibits at his or her own risk. All exhibitors shall, at their own expense, be responsible for insurance, liability coverage for bodily injury and property damage for their own operation. Castleberry Fairs and Festivals, its employees and agents will not be responsible for any injury to exhibitors, their employees or guests, or visitors within the confines of the space(s) contracted for by the exhibitor, or due to any exhibitor equipment.

Acts of God: Castleberry Fairs & Festivals shall not have any liability whatsoever for any damage to any person, matter or thing resulting from storm, wind or water, or other acts of God, nor from fire, mandate, strikes or lockouts.

Acceptance of Show Rules and General Release: I / we the Applicant/s have read and agree to abide by all 2024 Castleberry Fairs & Festivals Food Vendor Show Rules & Regulations. I/we understand that failure to abide by said rules may cause forfeit of future shows and fees. I/we agree to assume full responsibility for our conduct and the conduct of our staff/helpers and for all property I/we will bring on the premises. I/we will hold neither the producers of these events (Christopher or Teresa Mullen or Castleberry Fairs & Festivals, or any agents thereof) nor the owners of the show sites responsible for any damages to any person, matter or thing resulting from storm, wind or water or other Acts of God, nor from fire, sale of property, strikes or lockouts, change of venue or for any injury, loss or theft by any reason whatsoever. I/we understand that in the event the show is canceled or closed early due to weather, mandate, strike or lockout, no refunds will be given. I/We understand that Wi-Fi / cellular service is never guaranteed. I understand that my Name and or Business Name and any photos, images or video, item description and prices may be used for promotional and / or informational purposes.

Signature/s: _____ Date _____

Printed Name/s: _____

Method of Payment: Check / Money Order / Visa/ Amex / Discover / Debit **No Post-Dated Checks**

Credit / Debit Card Number:

- - - Exp. Date _____ CVV Code _____

Deposits will be charged upon Acceptance. Balances will be charged to this Credit / Debit Card no sooner than 45 days prior to each Show.

Print Card Holder Name: _____ Zip Code for Card Billing _____

Signature (for Credit / Debit Card use) _____ Date _____

By signing this form, you authorize Castleberry Fairs & Festivals to charge this card for show deposits upon acceptance and balances prior to each show.